KMIT



Safety Inspection

Date:

Extension cords are everywhere:

Inspections are the best method of identifying and correcting hazards on the spot. An informal inspection should be a routine occurrence, especially in small businesses.

Five-minute safety meetings can address housekeeping, emergency procedures, common accidents like slips, trips and falls, and back injury prevention. A useful and

open exchange of information between supervisors and employees can occur in this atmosphere. Commitment to workplace safety begins with the visible involvement and practice of the safety program by all.

Walk through by:

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CORRECTIVE ACTION RECOMMENDATIONS



KMIT



Safety Issue	OK	Needs Attention	NA
Housekeeping			
1. Walking Surfaces			
2. Stairs			
3. Aisles, Doors, Windows			
4. Material and Equipment Storage			
5. Means of Egress Clear			
Fire Protection			
1. Extinguishers (monthly/annual checks)			
2. Sprinkler Riser (monthly/annual checks)		<u> </u>	
3. Flammable Material Storage			
(see specific section)			
4. Emergency Evacuation Plan/Maps			
5. Hot Work Permits When Needed			
6. Electrical in Conduit and			
Insulation/Grounding Sound			

Safety Issue	OK	Needs Attention	NA
Personal Protective Equipment			
1. Hazard Assessment Done			
2. Necessary Equipment Used			
-Gloves			
-Eyewear	<u> </u>		
-Footwear			
-Respiratory Protection			
-Hearing Protection			
-Work Clothing			<u> </u>
Power Hand Tools			
1. Electrical Ground/Insulation			
2. Guards in Place			
3. "Deadman" Switches Functional			
4. Fittings/Connections Sound	<u> </u>	<u></u>	
5. Ground Assurance Program		<u> </u>	
6. Proper Storage and Use 7. Interlocks Functional		<u> </u>	
7. Interlocks Functional			
Machinery			
1. Transmission Guarding			
2. Tool Rest/Tongue Guards		<u> </u>	
3. Electrical in Conduit and			
Insulation/Grounding Sound		<u></u>	
4. Point of Operation Guards			





Safety Issue	OK	Needs Attention	NA
5. Proper Emergency Stops			
6. Hot Surfaces Guarding			
7. Hydraulic Hoses/Connections			
8. Lock-out Capable at Machine/Labeled			
9. Splash/Chip Guards			
10. Bit/Die/Tooling Condition			
11. Adequate Employee Training			
12. Safety Interlocks/Limit Switches			
13. Magnetic Start Switches			
14. Secure Mounting/Foundation			
15. Safeguarding Systems (e.g., two hand			
controls)			
11. Brakes/Clutches			
12. Preventive Maintenance			
Electrical			
1. Wiring Condition			
2. Insulation/Grounding Sound			
3. Ground Assurance Followed			
4. Electrical in Conduit/Covers in Place			
5. Panels/ Breakers Labeled			
6. Panel Clearance			
7. Lock-out Capability			
8. No Overuse of Circuits			





Safaty Issue	OK	Needs Attention	NA
Safety Issue Chemical Handling	UK	Needs Attention	INA
<u>Chemical nanding</u>			
1. SDSs Available	<u> </u>		
2. Labels on Piping, Primaryand Secondary			
Containers			
Containers	I—		_
4. Users Trained			
			
5. Proper Ventilation	<u> </u>		
6. Proper Storage and Housekeeping	<u> </u>	<u></u>	
7. Labels on Cabinets	<u> </u>	<u> </u>	
8. Flammables		<u> </u>	
-Grounding/Bonding		<u> </u>	_
-No Smoking Signs		<u> </u>	
-Proper Storage (e.g., Cabinets)			
-Safety Cans for Waste Materials	 	 	_
Life Safety			_
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Emergency Lighting/Back-up Power			
2. Exits Identified/Lighted Signs			
3. Emergency Evacuation Maps and			
Training			
4. Means of Egress Clear/Adequate			
Numbers			
5. Alarms Functional			
6. First Aid/CPR Trained People Available			
7. Emergency Action Plan in Place		<u> </u>	
<u>Ladders/Fall Protection</u>			
1. Ladders			
-Design/Condition			
-Use/Training			
2. Guardrails/ Midrails/ Toeboards			
on Work Platforms			
3. Fall Arrest/Restraint in Use Over 6'			
4. "Man-lift"			
-Waist Belts in Use			
-Use/Training			





Safety Issue	ок	Needs Attention	NA
<u>Ergonomics</u>			
1. Proper Workstation Design			
2. Excessive Weights/Lifting			
3. Excessive Reaches			
4. Excessive Repetition			
5. Excessive Twisting			
6. Material Handling Equipment			
Used (Scissor Lifts, Conveyors,			
Adjustable Height Work Surfaces)			_