

COMPCONTROL

The Official KMIT Member Newsletter

2009 KMIT Renewal Applications Due Make Sure You're Covered

By now, many, if not most of our KMIT member cities have already submitted their renewal applications for work comp coverage for 2009 (Remember, the **KMIT coverage year is January 1—December 31.**) If you did not get the notice of renewal, please contact us IMMEDIATELY.

This is the first step in the renewal of your coverage. The next action you will need to take, is to pay the premium when the invoices are mailed in December (the invoice may be paid as late as January 2009).

The renewal process is an annual task, and since it is something that all of us do only once a year, sometimes it does get confusing. If you have ANY questions, whatsoever, about anything on the renewal forms (such as, for example, the proper class code for a specific position in your city), PLEASE contact us at KMIT, and let us walk you through it.

KMIT is about service, and part of that service pledge is to work with each of our members to get the renewal information sorted out correctly. The *best estimate* of 2009 payroll (by class) is the one that *requires the smallest check to be written*, in either direction, after the 2009 payroll is audited in early 2010.

The KMIT deadline for renewals was October 15. If you haven't submitted your 2009 KMIT Renewal Application, please do so as soon as possible.

And, please, if you have any question(s) regarding your renewal application, please contact Andy Hixson, at ahixson@lkm.org or 785-354-9565.



Lana McPherson - President
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CompControl is a publication of the League of Kansas Municipalities and the Kansas Municipal Insurance Trust for the purpose of educating and informing cities about loss control methods and risk management. If you have any questions concerning KMIT workers' compensation or risk management that you would like to see answered in this newsletter, please direct those inquiries to:

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Letter from the Pool Administrator

Dear KMIT Members and Others,

Fall has fallen...my favorite two months lie ahead. And, the weather in Derby today is absolutely marvelous.

As the lead story in this edition of **CompControl** states, renewal apps are due. PLEASE let us know if you have any questions. It is always tricky to fill in the numbers blanks, after having not done it for a year (or maybe *never* before...right?).

My long-time, and dear friend, **Howard Partington**, is now retiring from the **KMIT Board of Trustees** (term-limited, after six years of outstanding service to the KMIT Pool). Howard is a fellow alum of the Hugo Wall School at WSU, and we have known each other for going on thirty years. Howard is the best of the best, and we will miss his wisdom and extraordinary judgment on the Board.

This month we honor the **newest ten-year members of KMIT**; the cities of: **Beverly, Greeley, Neodesha and Treece**. Each city will receive a nice wooden plaque for city hall -- in recognition of its commitment to KMIT -- and to the cooperative effort that is the essence of the **KMIT Pool**. About this time next year, the first '15-Year' members of KMIT will be similarly honored. KMIT began life on January 1, 1994.

Please note that the dates for the next round of **Regional Supervisor Seminars** have been set, and will take place early next year. The host cities this time around are: **Wamego, Osawatomie, Wellington and Ellsworth**. Remember, these work-comp-specific trainings are for ALL supervisors, of ALL departments, at ALL levels. Details will be announced around the first of the new year.

Congratulations to the **60 cities** who achieved **GOLD** status in this year's **Loss Control Certification Program**. Each of those members will receive an automatic 5% discount on its 2009 KMIT premium. And, similar congrats to the additional 28 cities which qualified for Silver (3% discount) and Bronze (1%) status. GREAT WORK...keep it up!

And, last, but certainly not least, welcome to the KMIT (and LKM) team to **Deanna Myers**. Deanna is a great addition to our staff, and we are thrilled to have her on board.

Until next time...



Pool Administrator

NEWS & NOTES

Thank you for your service to KMIT, Howard



Howard Partington ‘retires’ from the KMIT Board of Trustees, at the KMIT Annual Meeting, after having completed the three full terms allowed under the KMIT Bylaws. Howard has been an invaluable member of our Board, and we will miss him. Howard continues on as City Administrator for the City of Great Bend, in which capacity he has served for 27 years.

Congratulations to KMIT’s Newest Ten-Year Members

Beverly	(8/9/98)
Greeley	(3/9/98)
Neodesha	(4/2/98)
Treece	(7/13/98)



Introducing...



Deanna Myers is the newest member of our KMIT team. Deanna’s ‘KMIT title’ is Office Administrator/Agent (as do all of us who are LKM employees, she also has an ‘LKM title,’ which is Administrative Assistant). Deanna takes over for Wendy Flowers at the League, so if you used to contact Wendy, now you should contact Deanna. Her e-mail is dmyers@lkm.org.

Deanna joins KMIT having previously served in project management at Security Benefit, a retirement and investment solution corporation; and as an operations department manager at Hallmark Cards, Inc. Deanna co-owns an equine training operation, and she and her family are lifelong residents of rural Topeka.

2008 KMIT Loss Prevention Certification Program



Abilene
Arkansas City
Atchison
Augusta
Baldwin City
Basehor
Bonner Springs
Cheney
Cherryvale
Coffeyville
Conway Springs
Council Grove
Derby
De Soto
Dodge City
Douglass
Eudora
Ford
Fort Scott
Fowler
Fredonia
Girard
Glasco
Goodland
Grandview Plaza
Great Bend
Grenola
Halstead
Hays
Haysville
Hiawatha
Hillsboro
Hoisington

Holcomb
Independence
Kingman
Kinsley
Lucas
Maize
Marysville
McFarland
Medicine Lodge
Minneapolis
Montezuma
Neodesha
Newton
Osage City
Oswego
Ozawkie
Paola
Parsons
Peabody
Princeton
Rose Hill
Sedgwick
Sharon Springs
St. Francis
Stockton
Tescott
Tipton
Tonganoxie
Turon
Ulysses
Valley Center
Wamego
Wellington

2008 KMIT Loss Prevention Certification Program



Andale
Clay Center
Concordia
Elkhart
Frankfort
Leoti
Moline

Palco
Park City
Ransom
Roeland Park
Russell
Stafford
Walton



Andover
Belleville
Edgerton
Ellsworth
Grainfield
Jetmore

Johnson City
Lincoln Center
Oberlin
Ogden
Satanta



KMIT Loss Prevention 'Training Tools'

KMIT and IMA have teamed up to offer valuable information geared towards supervisors. These **Training Tools** provide our cities with a wealth of information to be utilized when holding 'toolbox' safety meetings with employees.

A complete library of **Training Tools** can be found on our website, www.kmit.net and then click on "document center." Each issue is in PDF form, so you may print issues for your use.

KMIT POSTERS

KMIT has two posters, Workers' Compensation and Safety. We suggest each member city post these posters in EVERY city worksite (city hall, wastewater plant, public works shop, etc.). Both posters can be found on our website, www.kmit.net and then click on our "document center" (top left of screen). Both posters are in PDF form so you may print for your use or you can get copies by contacting Deanna Myers at (785) 354-9565 or dmyers@lkm.org.



WORKERS' COMPENSATION

Accident Procedures

If you are injured on the job . . .

1. Notif

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3. Expla

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1-800-288-



SAFETY

is the City's #1 Priority
Nothing is more important than the
safety of our employees!

This City expects EVERY employee
to understand and follow established
safety policies and proced
at ALL ti



KMIT Class Codes Manual Available

Through our contracted payroll audit company, **The Audit Store**, and with the specific assistance of our 'lead' auditor, Carma Drehle-Neth, KMIT has produced a **KMIT Class Codes Manual** which explains the class codes utilized by KMIT. The manual is an edited version of the auditing standards set forth by **NCCI** (National Council for Compensation Insurance), the authority which determines experience modifiers, class code rates, etc.

The manual may come in handy for those of you who may be struggling with how to code new employees. Please contact Andy Hixson at ahixson@lkm.org or 785-354-9565, with any unresolved questions about class codes. It is best to get payroll properly assigned according to correct class code during the renewal process. The auditors will change improperly coded employees, but that will mean that the wrong premium was paid, and will result in the estimated payroll deviating from the audited payroll. The class codes manual is accessible from www.kmit.net. If you have any trouble locating the manual, please contact Deanna Myers at dmyers@lkm.org or 785-354-9565.

2009 KMIT Regional Supervisor Seminars

Mark your calendars. The annual **KMIT Regional Supervisor Seminar** dates and sites are set. Remember, this training is for ALL supervisors, at all levels of your city's organizational chart, including city managers and administrators, city clerks, department heads (including fire and police), and any/all other employees who supervise others. More information will come out later, but all the seminars will take place on Thursdays, and will begin at 1:00 p.m. Here are the dates and host cities: February 5 - Wamego; February 12 - Osawatomie; February 26 - Wellington; and March 5 - Ellsworth.

SAFE CITIES as of October 1, 2008

If you would like assistance returning an injured employee to work, or need ideas for modified duty, please contact Victoria, 1-800-288-6732 or kmitclaims@imacorp.com.

Abilene	Chautauqua	Florence	Jetmore	Neosho Rapids	Sedgwick
Admire	Cheney	Ford	Johnson City	Ogden	Sharon Springs
Allen	Cherryvale	Fowler	Kingman	Olpe	Spearville
Altamont	Clay Center	Frankfort	Kinsley	Osawatomie	Spring Hill
Andale	Concordia	Fredonia	Lecompton	Oskaloosa	Stafford
Andover	Conway Springs	Galena	Lenora	Oswego	St. Francis
Atlanta	Council Grove	Glasco	Leoti	Ozawkie	Tampa
Baldwin City	Cullison	Glen Elder	Maize	Palco	Tescott
Basehor	Damar	Grainfield	McFarland	Park City	Tipton
Baxter Springs	De Soto	Greeley	Medicine Lodge	Peabody	Treece
Belleville	Douglass	Grenola	Melvorn	Princeton	Turon
Bennington	Eastborough	Grinnell	Minneapolis	Ramona	Ulysses
Beverly	Edgerton	Hamilton	Mission	Ransom	Valley Center
Bird City	Edwardsville	Hartford	Moline	Reading	WaKeeney
Bonner Springs	Elkhart	Hays	Montezuma	Rose Hill	Wakefield
Brewster	Ellsworth	Hesston	Mound City	Russell	Walton
Caldwell	Esbon	Hillsboro	Neodesha	Satanta	Wellsville
Centralia	Eudora	Holcomb			

KMIT Calendar

December

- 12 KMIT Board of Trustees
Meeting, *Eudora*

February 2009

- 5 Regional Supervisor
Seminar, *Wamego*
6 KMIT Board of Trustees
Meeting, *Clay Center*
12 Regional Supervisor
Seminar, *Osawatomie*
26 Regional Supervisor
Seminar, *Wellington*

March 2009

- 5 Regional Supervisor
Seminar, *Ellsworth*

Combined Assets

Cash In Bank	\$1,822,714
Investments	\$6,500,000
Other Assets	<u>\$650,654</u>
Total Assets	\$8,973,367

Combined Liabilities & Equity

Accrued Expenses Outstanding	\$2,154,886
Reserved for Losses	\$2,470,876
Incurred But Not Reported (IBNR)	2,165,649
Other (IBNR) Adjustments	\$417,925
Total Liabilities	<u>\$7,209,336</u>
KMIT Statutory Fund Balance	<u>\$1,764,031</u>
Total Liabilities and Equity	\$8,973,367

Kansas Municipal Insurance Trust

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