

CompControl



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The Official KMIT Member Newsletter

TRISTAR

Now KMIT's Claims-Adjusting Contractor

As announced some weeks ago, via email 'blast' (sent February 23), **TRISTAR** is now KMIT's contractor for claims adjusting.

TRISTAR (www.tristarrisk.com) is a recognized national leader in services related to risk control, including workers compensation claims adjusting and management.

KMIT became associated with TRISTAR as a result of an arrangement between TRISTAR and IMA/CORnerstone, which was completed earlier this year. TRISTAR officially assumed management of KMIT claims on March 1. Starting on January 1, 2018, KMIT will formally contract directly with TRISTAR. [Currently, and for the remainder of 2017, TRISTAR is contracted directly with IMA/CORnerstone, which, in turn, is currently still KMIT's direct contractor.]

Gene Miller, who has served as KMIT's Claims Manager for a number of years, will continue in that role, now as an employee of TRISTAR. **Andrea Neff** has been hired by TRISTAR to be KMIT's new Claims Adjuster (handling medical-only claims), taking over from Amanda Chamberland, who has been in that role for KMIT for several years (Amanda is also now with TRISTAR, in a new position). Gene and Andrea will each work out of their own home-based office, as Gene has always done for KMIT.

KMIT Cities and employees will see very little, if any, differences with this move, except contact changes (emails and phone numbers, etc., which are listed in this edition of *CompControl*).

The '**KMIT Culture**' will NOT change. The manner in which claims are handled will not change. KMIT's commitment to its Member Cities and their employees will not change.

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KMIT Claims Manager

CompControl and City Safe are publications of the Kansas Municipal Insurance Trust for the purpose of educating and information cities about loss control methods and risk management. If you have any questions concerning KMIT workers' compensation or risk management that you would like to see answered in this newsletter, please direct those inquiries to:

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KMIT By-Laws Revision Coming This Year

Later this year, KMIT will be asking its member cities to approve a BY-LAWS AMENDMENT.

KMIT was formed via a Kansas statute for municipal insurance 'pools' (local government entities joining together to 'group self-fund' for various insurance needs). One of the legal requirements is that the KMIT Pool is established with and through a set of By-Laws, and that each member-city's governing body must approve the KMIT By-Laws (and associated documents) in order to join the Pool. The By-Laws are, thus, an 'inter-local agreement' between each and all of the cities in the KMIT Pool. Everything is official and required.

The By-Laws have been amended just three times since the establishment of KMIT (January 1, 1994), most recently in 2012, each time by action of the General Membership (a 2/3 affirmative vote of all the KMIT cities present) at the KMIT annual meeting.

The **2017 By-Laws Revision** will be voted upon at the 24th KMIT Annual Meeting, in September (which will be held during the League of Municipalities Annual Conference, which is in Wichita this year).

This By-Laws change is both 'general' and 'specific' in nature:

1. **General** – consists of a number of 'cleanup' areas. Most of these are simply the accumulation of various relatively-minor items which reflect some changes involved in just doing business over a 24-year period of time.
2. **Specific** – the wording requiring League membership for membership in KMIT will be removed, and *is likely* to be replaced with language also *allowing other local governmental units in Kansas to join KMIT* (the draft of the Amended By-Laws has not yet been written).

The League and KMIT entered into a five-year (2013-2017) 'Endorsement' agreement in 2012 which, in part, continued the original By-Laws requirement (1994) that cities must be League members to join, and/or remain in, KMIT. Following approval of the proposed By-Laws revision, that requirement would cease to exist after 12/31/17, when the current contract with the League also expires.

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TRISTAR: Now KMIT's Claim-Adjusting Contractor (Continued)

And, KMIT continues its long association with IMA/CORnerstone – for risk control (safety assessments and analysis), risk management (actuarial analysis, excess coverage placement, etc.), and general administrative services (renewals, communications, etc.).

Gene Miller will continue to attend all KMIT Board meetings, to report on certain claims and to seek settlement authority on large claims, etc. Gene will continue to consult directly with Don Osenbaugh, KMIT Pool Administrator on any and all claims matters. Gene will also continue to be a part of the KMIT Supervisor Training 'Troupe' (which will conduct trainings in six sites in 2018 – see schedule elsewhere in this publication). In other words, there will be very little difference in the way Gene and Andrea work for TRISTAR on KMIT's behalf.

KMIT is proud to be associated with TRISTAR, and we look forward to a long and successful partnership.

Please don't hesitate to contact Pool Administrator Don Osenbaugh with any questions about TRISTAR, claims handling, or anything else.



KSIA Annual Conference

Make your plans now to attend the **23rd annual KSIA Conference**, in Wichita, on July 20.

The Kansas Self-Insurers Association annually brings work comp experts from multiple disciplines together for a day of in-depth learning about **workers compensation** happenings and trends in Kansas.

KMIT is a member of KSIA, and, thus, **all KMIT member-city employees get the member registration price** (\$50 individual savings on registration).

This is a great opportunity for certain key individuals (HR directors, city clerks, city managers, department heads, etc.) to get a more detailed understanding of this important aspect of your city's organization.

Fire Chief Ted Graf, from KMIT member-city **Atchison**, will lead off the day with a what promises to be a fascinating presentation about the 'chlorine cloud' situation with which Atchison recently dealt.

To view the entire program and/or register, go to:
www.ksia.org/NewsEvents/KSIAAnnualConference.aspx.



News & Notes

Send Us Those Email Addresses

Would you like more people on your staff to get this quarterly newsletter (along with periodic important email messages)? Do we have your current correct email? Would it be beneficial to add some others to our KMIT email list, such as your Mayor and Council Members?

If so, please send us those email addresses.

In this incredibly fast-paced world in which we live, **Communication** is VERY important, surely one of the MOST important things we all do...but also REALLY hard to keep up with.

Help us stay tuned with you. Send us those email addresses!! Please.

Welcome Newest KMIT Cities

Dodge City 're-joined' the KMIT pool on January 1. Dodge City was a **Charter Member** of KMIT way back in 1994. We are pleased to have them back in our group; AND... with a population of 28,117, Dodge City now becomes the largest city in the KMIT family.

And, as of April 1, **FOUR** more cities have joined the KMIT Team:

Haven (population 1,225)

Arma (population 1,464)

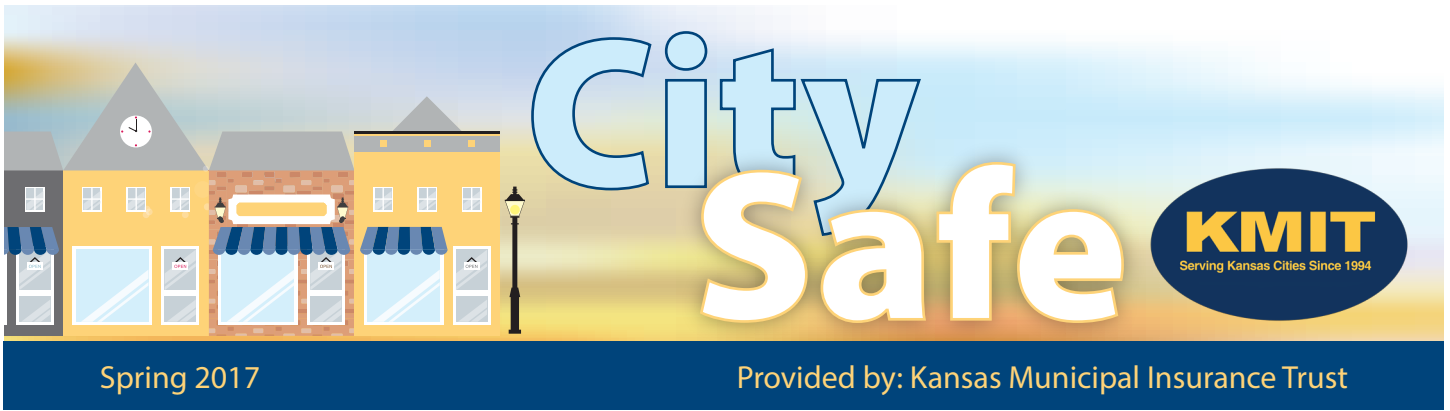
Harper (population 1,398)

Madison (population 661)

KMIT's **total membership**, as of April 1, now sits at **160** (and includes The League).

A **BIG KMIT WELCOME** to all our new member cities.





2017 Supervisor Training Tour Kicks Off in Marysville

KMIT's **'World Tour 2017' Supervisor Training Seminar Series** starts off with an afternoon session in Marysville, on Thursday, April 27, the first of six such events planned for this year.

These sessions are designed to make sure all supervisors (at all levels of the city organization, from 'lead person' up to, and including, City Clerk and City Administrator/Manager) are tuned into the best practices to follow, in order to manage the city's work comp program most effectively.

And, they are **FREE! KMIT even provides good refreshments!**

This year's newly-expanded Tour will later make stops in:

Parsons, June 22 (afternoon)

McPherson (at the **'new' KMU Training Facility**), on August 24 (afternoon)

Atchison, September 13 (afternoon)

Edgerton, September 14 (morning)

Cheney, September 21 (morning)

Contact **KMIT Administrative Manager Deanna Furman** to sign up.



KMIT Claims Contacts

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TRISTAR Risk Management
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Gene.Miller@tristargroup.net

Andrea Neff, KMIT Claims Adjuster
TRISTAR Risk Management
Office: 844-702-2353 Ext. 3469
Fax: 844-702-2354
Andrea.Neff@tristargroup.net

Please email First-Notice-Of-Loss reports to:
Wichita.FNOL@tristargroup.net.

US Mail Address:
KMIT Claims
c/o TRISTAR
PO Box 2992
Wichita, KS 67201



SAFETY

IS OUR CITY'S TOP PRIORITY



EVERY EMPLOYEE IS EXPECTED TO UNDERSTAND AND FOLLOW ESTABLISHED SAFETY POLICIES AND PROCEDURES AT ALL TIMES.



For Loss Control Assistance or Safety Resource Materials to enhance your city's safety activities contact **Renee Rhodes**, Risk Control Manager for the Kansas Municipal Insurance Trust or visit the KMIT website: www.kmit.net

Renee Rhodes, renee.rhodes@imacorp.com | 316.250.2121

IMA Video Library and Live Streaming Video in Full Swing

Each member of KMIT has access to more than TWO HUNDRED Safety DVDs, or live-stream Safety Videos, via the IMA DVD Lending Library program powered by Aurora Pictures.

With hundreds of titles to choose from in multiple languages, let IMA's On-Demand Safety Training Resources help you with your every day safety-training needs.

Features:

- Hundreds of Safety Training DVDs at the click of a mouse;
- One-time, quick-account registration process (handled by KMIT);
- Free online previews of each title offered;
- Nearly all titles are available in multiple languages;
- 3-5 day ground shipping on every order.

Please contact Deanna Furman (deanna.furman@imacorp.com) if you have any questions.

Abilene
Admire
Allen
Altamont
Andale
Arkansas City
Atlanta
Augusta
Baldwin City
Basehor
Bel Aire
Belle Plaine
Bennington
Benton
Beverly
Bird City
Blue Mound
Blue Rapids
Brewster
Centralia
Chapman
Chautauqua
Cheney
Cherryvale
Clay Center
Clearwater
Columbus
Concordia
Conway Springs
Council Grove
Cullison
Damar
De Soto

Douglass
Eastborough
Edgerton
Edwardsville
El Dorado
Elkhart
Ellsworth
Esbon
Eudora
Florence
Ford
Fort Scott
Fowler
Frankfort
Fredonia
Garden City
Girard
Glasco
Glen Elder
Goodland
Goessel
Grainfield
Grandview Plaza
Great Bend
Greeley
Grenola
Grinnell
Halstead
Hamilton
Hartford
Haysville
Herington
Hiawatha

Hill City
Hillsboro
Hoisington
Horton
Independence
Jetmore
Johnson City
Kingman
Kinsley
La Cygne
Lake Quivira
LKM
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Lenora
Leoti
Lincoln Center
Lindsborg
Logan
Lucas
Maize
Marion
Marysville
McFarland
Medicine Lodge
Melvern
Moline
Montezuma
Mound City
Moundridge
Neodesha
Neosho Rapids
Newton
North Newton



Oakley
Oberlin
Ogden
Olpe
Osage City
Osawatimie
Oskaloosa
Palco
Paola
Peabody
Pittsburg
Princeton
Ramona
Ransom
Reading
Roeland Park
Rose Hill
Satanta
Scranton
Sedan
Sedgwick
Sharon Springs
Smith Center
Spearville
Spring Hill
St. Francis
St. John
Stafford
Sterling
Stockton
Sylvan Grove
Tampa
Tescott
Tipton
Tonganoxie
Turon
Ulysses
Valley Center
WaKeeney
Wakefield
Walton
Wamego
Waterville
Wellsville
Westwood



By the Numbers

KMIT Injury Stats

(As of April 1, 2017)

Department	Count	Total Incurred
Administration	4	\$ 1,306.00
Airport	1	\$ 1.50
Animal Control/Shelter	1	\$ 1.50
Cemetery	1	\$ 16,000.00
Electric	8	\$ 28,360.69
Fire/EMS	22	\$ 58,069.00
Golf	2	\$ 1,301.50
Housing Administration	1	\$ 1,300.00
Library	1	\$ 1.50
Maintenance	6	\$ 5,309.41
Miscellaneous	2	\$ 11,800.00
Park	5	\$ 5,203.00
Plant	1	\$ 1,300.00
Police	24	\$ 38,024.54
Public Utilities	1	\$ 1,300.00
Public Works	11	\$ 46,300.00
Sanitation	7	\$ 34,603.98
Solid Waste	1	\$ 1.50
Street	7	\$ 4,215.50
Water	11	\$ 64,771.48
Zoo	3	\$ 4.50
Grand Total	120	\$ 319,175.78

KMIT Nature of Injury Totals

(As of April 1, 2017)

Nature of Injury	Total	Incurred
Abrasion	6	\$ 9.00
All Other	1	\$ 1,816.98
All Other Occupational Disease	1	\$ 1,300.00
Burn – Temperature Extremes	1	\$ 1,300.00
Contagious Disease	13	\$ 13,818.94
Contusion	14	\$ 21,515.41
Foreign Body	10	\$ 12,000.00
Fracture	3	\$ 2,900.00
Inflammation	4	\$ 36,850.00
Laceration	9	\$ 8,663.69
NA	4	\$ 1,304.50
Puncture	8	\$ 9,304.50
Severance	1	\$ 16,000.00
Sprain	7	\$ 23,100.00
Strain	38	\$ 169,292.76
Grand Total	120	\$ 319,175.78

KMIT Balance Sheet

(As of February 28, 2017)

Assets	
Checking Accounts	\$ 519,599
Investments	\$ 17,355,600
Accrued Interest	\$ 150,611
Accounts Receivable	\$ 129
Excess Premium Receivable	\$ –
Specific Recoverable	\$ 337,4620
Aggregate Recoverable	\$ 8,559
Prepaid Expenses	\$ 410,431
Total Assets	\$ 18,782,392

Liabilities & Equity	
Accounts Payable	\$ 39,981
Excess Premium Payable	\$ –
Reserve for Losses	\$ 2,680,543
IBNR Reserve	\$ 5,993,735
Deposits on Premium	\$ 4,411,088
Accrued Taxes and Assessments	\$ 439,304
Total Liabilities	\$ 13,564,651
Total Equity (NET WORTH)	\$ 5,217,740
Total Liabilities and Equity	\$ 18,782,392

WHAT TO DO?

When an Injury Happens at Work

1. **If life threatening, get IMMEDIATE medical care.**
2. If not life threatening –
 - a. Is the injury work related?
 - b. Complete **KMIT Medical Authorization Form**.
 - c. Send form and injured worker to City's **Authorized Doctor**.
3. Complete State of Kansas Accident Report, and email to Wichita.FNOL@tristargroup.net.
4. Call KMIT **Claims Manager GENE MILLER** with ANY questions.

Trench Safety

“‘Entirely preventable’ trench collapse deaths frustrate safety agency.”

<http://www.kansascity.com/news/business/workplace/article123413119.html>

– check out this timely story which recently appeared in the *Kansas City Star*

KMIT By-Laws Revision (Continued)

A new, three-year (2018-2020), ‘Contract For Services’ agreement, between KMIT and The League, has already been approved by both boards (KMIT and LKM), and will take effect on January 1, 2018. The new KMIT/LKM services contract does NOT require KMIT member cities to belong to The League.

The process for amending the By-Laws starts with this advance alert (not required). The next step will be a formal notice, which will include the entire revised By-Laws, with the changes noted. That **Official Notice** will be sent out to KMIT member cities no later than 30 days prior to the September Annual Meeting, as specified in the KMIT By-Laws.

The Amended By-Laws will be an item on the business agenda, to be voted upon by the General Membership of KMIT (each member city gets one vote), at the 2017 Annual Meeting, in Wichita.



New KMIT Safety Poster

KMIT has a new Safety Poster for use by all our cities.

It's good to post these anywhere that your 'troops' gather – break rooms, etc, in all departmental settings.

SAFETY IS KMIT's Number ONE Priority.

Please make sure your City's Number One Priority is Safety, too!

You can find the new poster on the second page of City Safe of this publication, or at www.kmit.net, under documents.

Please print a bunch of these posters and put them 'everywhere'.



Kansas Municipal Insurance Trust
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Topeka, KS 66614

Endorsed by

