

KMIT 2023 Loss Prevention Program Questionnaire

1.)	Is there a Safety Handbook / Manual in place?	
2.)	Is New Employee Safety Training / Orientation conducted and documented for all departments that is specific to work tasks performed	
3.)	Are Formal Safety Expectations and Safety Accountability in place in all departments?	
4.)	Does the city have a vehicle / fleet policy in place? >>	If the answer is yes, then the following question will appear
		1. Are you performing any type of distracted/driver training?
5.)	Was a loss prevention inspection performed by IMA during annual KMIT visit or by KDOL within the last 12 months?	
6.)	Does the city utilize volunteers for work? >>	If the answer is yes, then the following question will appear
		1. Does the city have a volunteer policy in place that addresses injuries?
7.)	Does the city utilize contractors / vendors? >>	If the answer is yes, then the following question will appear
		1. Have you qualified the contractors / vendors to ensure they carry workers compensation and general liability insurance?
8.)	Is safety training completed by all departments at least monthly? >>	If the answer is yes, then the following three questions will appear
		1. CPR/First Aid Training Conducted
		2. Hazard Communications/GHS Conducted
		3. Safe Lifting/Preventing Strains/Sprains Conducted
9.)	Are documented safety inspections conducted in <u>all departments</u> at least quarterly? >>	If the answer is yes, then the following three questions will appear
		1. On All Occupied City Bldgs?
		2. On All City Vehicles and Equipment?
10.)	Does the city have confined spaces? >>	If the answer is yes, then the following questions will appear
		Is the city performing confined space training?
		Does the city have a written safety policy on confined spaces?
11.)	Are Accident Investigations performed on injuries to determine accident prevention methods?	
12.)	Is the City's Experience Modification Rating Below 1.01?	
13.)	Do you have formal Injury Reporting Guidelines developed?	
14.)	Do you use a SPECIFIC designated medical provider?	
15.)	Is a FORMAL written Return to Work policy in place?	
16.)	Does the city have a drug and alcohol testing policy in place?	
17.)	Is the city performing post-offer physicals or FCE's on all employees? >>	If the answer is yes, then the following three questions will appear
		1. Physicals
		2. KMIT POET Program/Function Capacity Evaluation with Range of Motion